



ACCEPTABLE USE AND CODE OF CONDUCT FOR INTERNET ACCESS POLICY

Students and others at the Trinity Lutheran School may use the school's computers to access the Internet through the school's Internet Service Provider (ISP). To gain this access to the Internet, students and others must obtain permission and must sign and return this form to the school office.

Persons who use Trinity Lutheran School equipment to access the Internet are expected to conform to policies in this document. Users are expected to read, understand, and obey these rules. Users are expected to maintain high ethical standards.

Access to the Internet allows users to explore many avenues of information and possibly exchange messages with Internet users throughout the world. Families are warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to Christian people. While our intent is to make Internet access available to further educational goals and objectives as well as to apply technology to the practice and proclamation of the Gospel, students may find ways to access other materials. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaborations exceed the disadvantages. But, ultimately, parents and others responsible for minor students are responsible for establishing and communicating the standards that their children should follow when using media and information sources. To that end, each family has the right to decide whether or not to apply for access.

Internet Rules

Trinity Lutheran School has taken precautions to restrict access to controversial materials. We are using a filtered ISP. This is virtually free of sexual and violent content.

Users are responsible for good behavior on school computers just as they are in the classroom or hallway. General school rules apply.

Computers are provided for the purpose of research, production, and communication with others. Access to Internet services is given only to those who agree to act in a considerate and responsible manner. Parent permission for their children is required. Access is a privilege granted by the principal -- not an automatic right. Access requires responsibility.

Individual users of the school computers are responsible for their behavior and communications. It is presumed that users will comply with school standards and will honor the agreements they have signed. Beyond the clarification of such standards, the school is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the computers. However, the school has the right and the capacity to monitor and record all Internet usage. No person should have the expectation of privacy as to his or her Internet activity. School personnel will review Internet activity. Any usage which is in violation of the terms of this policy may subject the individual user to disciplinary action.



During school, teachers will guide students toward appropriate materials. Outside of school, families bear the responsibility for such guidance as they exercise with information sources such as television, movies, music, radio, and other potentially offensive media.

The following actions are not allowed:

1. sending or displaying offensive messages or pictures
2. using obscene or vulgar language
3. harassing, insulting, or verbally attacking others
4. damaging computers, computer systems, or computer networks
5. destroying the data of another user
6. violating copyright laws
7. using a personal account to access the Internet at school
8. intentionally wasting limited resources
9. employing or using the Internet for commercial purposes
10. other violations deemed unacceptable by the general standards of our faith and our school

Violations may result in a loss of privileges as well as other disciplinary or legal action.

Internet Guidelines:

In addition to the inappropriate behaviors listed above, also included are these ground rules for use of the World Wide Web:

1. Do NOT give out personal information such as your address, telephone number, parents' work address or phone numbers, or the name and location of our school without permission.
2. Do NOT enter CHAT areas. At some sites there may be links to chat rooms. You are NOT to do this.
3. At some sites there may be questionnaires to fill out. You are NOT to do this without permission from your teacher or principal.
4. At some sites there is advertising. There may be order forms for the purchase of goods or services. You are NOT to fill out any of these forms.
5. If you arrive at a site that is offensive to Christians, use the "BACK" button to leave the site and report it immediately to the teacher or principal.



COMPUTER USER AGREEMENT
AND
PARENTAL PERMISSION FORM

As a user of the computers at Trinity Lutheran School, I have read and understand the Acceptable Use and Code of Conduct Policy for Internet Access. I understand that Internet access and e-mail are privileges which may be revoked, temporarily or permanently, at any time if I do not follow these rules. As a user of the computers at Trinity Lutheran School, I hereby agree to comply with the above stated rules and guidelines.

This applies to the following student(s):

(only one form needed per family)

Name (Please Print):	User's Signature	Teacher
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____

As a parent or legal guardian of the student who is signing as a user above, I grant permission for my child to access computer services such as the Internet and e-mail. I have read and understand the Acceptable Use and Code of Conduct for Internet Access. I understand that it may be impossible for Trinity Lutheran School to monitor and restrict access to all controversial materials. Should I later become concerned about what my child is reading or viewing on the Internet, I understand that I may terminate this permission by contacting the principal at Trinity Lutheran School.

This authorization remains in effect until revoked in writing by parent/guardian.

This authorization has been completed by:

Name (Please Print): _____

Parent/Guardian Signature: _____

Date: _____