

BIBLIOGRAPHIES: HOW TO

A **bibliography** lists the sources (the places you got information) you use to write a research paper. **You need to do this!** Otherwise, without citing (naming or listing) these sources, what you wrote is someone else's work and may be considered plagiarism (stealing the words, ideas of someone else). This list is usually put at the end of a research paper. It also serves the purpose of giving the reader of your report a kind of "address book" of where to go if they wanted more information.

There is, too, a **common format** for writing bibliographies. This common format is what this worksheet is emphasizing.

Format for books:

Author's Name (Last name first). (period) Title of Book (underlined or in *italics if typed*). (period) City of publication: (colon) Publishing company, (comma) Year of publication. (period)... other types of resources (encyclopedias, magazines, web sites, etc.) use a slightly different format. Refer to your **Bibliographic Format** sheets.

... EXERCISES ...

Part I: Listing your bibliographic entries in alphabetical order.

• List the following entries in their proper order; Do this on a separate piece of paper (You'll have to do a little "formatting" of each):

Edmond Cody Burnett. The Continental Congress....

Bernard Bailyn. The Ideological Origins of the American Revolution....

Charles Beard. An Economic Interpretation of the Constitution....

George Beer. The Old Colonial System, 1660-1754....

Morton Horowitz. The Transformation of American Law, 1780-1860....

Robert Allen Rutland. The Birth of the Bill of Rights, 1776-1791....

Gordon S. Wood. The Creation of the American Republic, 1776-1787....

Willi Paul Adams. The First American Constitutions....

Michael G. Kammen. Colonial New York: A History. New York, 1975.

Michael G. Kammen. An Inquiry Concerning the Origins of

American Civilization. New York, 1973.

Part II: The correct format for writing bibliographic references.

· Make the corrections of the incorrectly formatted entries below:

Berns, Walter; The First Amendment and the Future of American Democracy. New York - Dunlop Printing: 1989.

Buel, Richard. Ideology in American Politics, 1789-1815. Ithaca: Cornell University Press: 1972.

Brown, Robert E., and Robert Brunhaus. Middle Class Democracy and the Revolution, Ithaca: Cornell University Press, 1955.

Jay Jones. "Watergate." Time: 1974. CNN Online. www.cnn.com, (5 May 1996).

Barnes, Isaac. Camels. The World Book Encyclopedia: Chicago - World Book, Inc., 1996.

Remember: these are entries for a **Bibliography**. Entries for **Footnotes** (or Endnotes) are written in a slightly different format: compare to above entry....

ex. ¹ Richard Buel, Ideology in American Politics, 1789-1815 (Ithaca, 1972), 64.

Indent ⇨ Number of footnote ⇨ Author's name (first name first) ⇨ comma ⇨ Title of source (underlined) ⇨ City of Publication ⇨ comma ⇨ date of publication (all within a parentheses) ⇨ comma ⇨ page number where you got the information ⇨ period.