



Dear Sixth Graders and Parents:

It's that time of year again for sixth graders to submit their baby pictures for the yearbook. Please select one picture for each sixth grader. In previous years, pictures were submitted to the sixth grade teachers, but this year we're going to do it differently. This year, the pictures need to be scanned and sent in either on CD (follow #1 below) or by the web (follow #2). The pictures should be scanned with a resolution of 300 dpi.

1. To submit by CD, name the scanned photo with the sixth grader's first and last name, then burn it to CD. On the CD, write the sixth grader's name and also "Baby Photos For Yearbook," then drop the CD off in the yearbook box in the school office.

2. To submit by the web, name the scanned photo with the sixth grader's first and last name. In your web browser, go to <http://gallery.me.com/ekarpp> and you will see a list of albums. Click on the album called "NP Grade 6 Baby Pictures." Enter the username "np6baby" and the password "np6baby" (the password is the same as the username). Click on the "Upload" button. A window will ask for your name and email address/web address as well as a security code. You may leave the name and address fields blank, but you need to enter the security code shown on the page. Then you can choose the file to upload from your computer.

Please submit pictures by Friday, February 17. If you have any questions, feel free to email Barb Karpp at garf68@att.net. Please don't contact your teacher.

Thanks.

Barbara Karpp