



Ron Huberman
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Jerusha Rodgers
Officer

MEMORANDUM

DATE: October 26, 2009
TO: High School Counselors
FROM: Jerusha Rodgers
CC: High School Principals
High School Area Instruction Officers

SUBJECT: HBCU College Fair – November 13, 2009

Your school is invited to attend the 3rd Annual CPS & Siemens HBCU College Fair. We urge you to encourage all interested college-bound **seniors** and **juniors** to participate in this event. Students must have at least a 2.5 GPA to attend.

Information for the College Fair is as follows:

Friday, November 13, 2009
9:00 a.m. – 1:00 p.m.
Sheraton Hotel and Towers
301 East North Water Street, River Exhibit Hall B
Chicago, IL

The Fair will afford students the opportunity to access information from various Historically Black Colleges and Universities and register for their FAFSA PIN number.

Each school will spend 1.5 hours in the Fair. Arrival times are: 9:00 a.m., 10:30 a.m., and 11:30 a.m. Please complete the attached confirmation form to reserve a time slot. All schools will be responsible for the scheduling and payment of buses. The Department of College and Career Preparation will not issue any reimbursements for buses.

Buses must drop-off students at New & McClurg Street (by Chicago Burger, across from Lizzie McNeill's Irish Pub). Buses may stage on lower North Water Street, as this is also where the students will be dismissed from the Fair.

Thank you for your support in helping our students to reach their potential. For further information, please contact Danielle Cox-Jones at ddcox-jones@cps.k12.il.us or call 773/553-3531.

Sincerely,

Jerusha Rodgers

JR/dcj

Enclosures

**DEPARTMENT OF COLLEGE AND CAREER PREPARATION
CONFIRMATION FORM**

**3RD Annual CPS/SIEMENS HBCU College Fair
Friday, November 13, 2009
9:00 a.m. – 1:00 p.m.
at
SHERATION HOTEL & TOWERS
River Exhibit Hall B
301 East North Water Street
Chicago, Illinois**

_____ Yes, please register my school to attend the College Fair.

What time will you attend? (Circle one) 9:00 a.m. 10:30 a.m. 11:30 a.m.

_____ No, my school will not send students to attend the College Fair.

School _____ Principal _____

School Telephone # _____ School Fax # _____

Contact person _____ Email _____

Number of students attending the Fair _____

**Note: The Department of College and Career Preparation will not issue any
reimbursements for buses.**

Submit this form by Wednesday, November 11, 2009.

Fax to: Danielle Cox-Jones @ 773/553-1085

Every Child, Every School

