



ST. FRANCIS XAVIER SCHOOL P.T.O.

October 6, 2008

Dear Parents and Teachers,

We are pleased to provide you with follow-up from the Parent/Teacher PTO Survey that many of you completed for us during the last school year. First of all, to those of you who took the time to tell us what you think....THANK YOU! For those of you who did not complete it, please feel free to contact us at any time with your suggestions or comments. You can view all of the data from the survey as well as our planned changes for the 2008/2009 school year on our page of the school's website but to summarize:

The majority of comments and feedback centered around the monthly meetings, lack of pre-established agendas and the amount of animated discussion that normally takes place. We listened and agree with most of what you told us. So, to keep everyone informed of what will be discussed and keep our meetings on-point and as brief as possible, here are some new changes for the upcoming year.

- All agenda items must be submitted in advance to the PTO President, David LaPlante, at least one week in advance of the meeting.
- David will type the agenda and it will be posted on the PTO page of the school website by the Thursday preceding the meeting. (In other words, the agenda for our 11/4 meeting will be posted on the website by 10/30.)
- No "new agenda items" will be entertained during the meeting if they have not been submitted in advance.
- In lieu of lengthy planning discussions, subcommittees are being formed for various events and initiatives. During our monthly meeting, each committee chairperson will briefly update the entire group as to their status.
- The subcommittees and chairpersons names will be posted on the PTO page of the school website. Anyone can contact the chairperson of each subcommittee at any time and join the team and/or share their input and ideas.
- This is not a change—rather a reminder—you do NOT have to attend meetings to be part of the PTO and share your time and talent for the betterment of our school! We can always use help at events and you are welcome to volunteer or contribute ideas even if you can not attend our regular meetings.
- In an attempt to enhance our communications, we will continue to publish periodic newsletters as we did last year. In addition, please visit our page of the school regularly! It is full of information, dates, events, updates and resources for parents and families.

Thank you in advance for your time and cooperation....and please remember to contact us at any time to share your ideas and suggestions!

Sincerely,
The P.T.O.

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