

September 8, 2008

Dear Junior High Parents:

We are excited to tell you about the opportunity for parents and students to view their grades online. It is our hope this opportunity can be used as a tool for good communication between child and parent, as well as with teachers. Access to these online grades will be through the JH teacher web pages. All JH teachers' pages can be accessed from either of the following:

St. Joseph web site - www.stjosephwsp.org
JH Info Web Page - TeacherWeb.com/MN/StJoseph's/StJosephWSPJuniorHigh

On each teacher's web site, you will find a link to (Subject Area) Grades:Password Needed. Each of our junior high students will be, or has been assigned, an individual 3 digit ID # that is used for posting student grades in classrooms, so names aren't used in these postings. The password you will need to access the online grades is a different 8 digit letter/number combination, randomly generated by the gradebook program. That password is the same for all subjects. The privacy of your child's information depends on keeping the password private. Please help stress that to your child as well. Contact any JH teacher if your child can't provide it for you. You will also be able to get this password tonight before you leave.

For now, the six core subjects (Religion, English, Math, History, Literature and Science), as well as Spanish, have grades available online. The grades page will be updated regularly and with the date on the page indicating when it was most recently updated. The junior high team will make every effort to have grades updated on Fridays. Be aware that the pacing of tests, long range assignments and projects, and length of assignments may affect the time required to make corrections and post updates. Be sure to check the report date before assuming an assignment has not been credited. It may take a few days to get all scores processed, particularly in the case of absences.

Our first responsibility is to have well-prepared lessons. We strive to provide timely feedback on assignments and tests, but know you will understand that daily updates are not possible.

As we move forward with this service your comments and suggestions will be helpful.

Thank you for your support.
The JH Staff