

**Salem Middle School PTA Board Meeting  
Tuesday, July 18, 2006**

This meeting was called to order by Linda Colhoun at 10:03 am.

In attendance:

Linda Colhoun	Charlene Adler
Laura Linton	Cindy Palazzo
Judy Heilsnis	Mona Harris
Tish Strickler	Ann Dube
Jennifer Tuttle	Michelle Lombana
Libby Ruba	Trish Kane
Vicky Atherton	

The meeting started with a greeting and introductions. The minutes from the last board meeting were approved as stands.

Linda noted that the new Salem Middle principal will be voted on this evening at the WCPSS School Board meeting. She will email us all with the name around 9:00 pm.

Committee Reports:

Communications:

Gretchen Hildner is in the process of getting students numbers

We will shortly set a date to stuff beginning of the year packets. Packets will go home the first day of school.

Some items will need to be filled out and returned.

Committee heads will be updating their forms and preparing for photocopying. Those Committee heads may take liberties to update/change forms for this year.

Operations:

Tammy Pressley is not in attendance. She has nothing to report

Libby Ruba read an Action Alert about federal budget cuts for Arts in Education. Libby passed around her document and encouraged us all to call our senator with any concerns.

Suzanne Jack is not present

However, the Staff Appreciation co-chairs are finalizing details for this year.

Cultural Arts: Ginny Merritt may ask for more funding for CA programs for this year

We are still in need of Hospitality and Grounds chairs. Linda described the responsibilities of the Hospitality committee. They typically provide refreshments and snack for outside visitors

Ways and Means:

Magazine Sale will kick off in the auditorium on Aug. 31 at 7:30 am. All sales info. goes home this day.

Tuesdays will remain collection days and Fridays will remain prize days

The 5<sup>th</sup>, 12<sup>th</sup>, and 19<sup>th</sup> of Sept. will be collection days

26<sup>th</sup> will be a late collection day. No prizes will be awarded for collections on this day.

We will provide sign up sheets with the opportunity to sign up for specific collection days. The third collection day is usually in need of the most volunteers

As last year, 3 subscription sales includes students in the "Main Event". High sales will provide the top sellers with a limo lunch. This will be 20 or more sales.

The date for this event will be set later.

The Main Event is Thursday, Oct. 5.

Spirit Nights: Mona asked the board about how we feel about the difference between sit down and eat spirit nights or take out events. Chick Fil A and Domino's programs were mentioned. Pizza Hut was also mentioned. All agreed that the biggest issue with spirit events was the communication. Ideas upon how to improve that were discussed. Some ideas were, making a better use of the list-serve, using reminder phone calls, teachers remind students to record dates in planners, creating an electronic calendar and distributing through the list-serve. Also mentioned was pushing the use of our website. Mona also asked about putting signs in the bus/carpool loop. Mona will investigate costs for portable "A" frame signs.

Michelle Lombana reminded us that Golden Coral provides a nice spirit night as the proceeds are based on total sales in the restaurant.

Mona will also be contacting Lisa Payne for the master school calendar.

Spirit Wear: Trish Kane

Trish explained the changes in the PE shorts. They will be longer. All items will be available Open House night.

Book Fair: nothing to share

President's Report:

Everyone needs to check the master distribution list for mistakes. A few corrections were made during this meeting.

Linda will get our name badges and lanyards. She encouraged us to wear these while volunteering in the building. We still need to sign in.

Meet the Teacher night is Aug. 22 for 6<sup>th</sup> grade and Aug. 23 for 7 & 8, both are 6-8 pm. We need help manning the membership tables, spirit wear tables, and volunteer sign up tables both nights. Please consider helping on the night that you do not have students visiting. We may do this in the gym.

On 8/24, 6<sup>th</sup> grade orientation from 8:30-11:30 am

First day is Friday, Aug. 25.

Linda showed the mail distribution box to us. She asked that we check our individual folders once a week.

The special needs class has asked the PTA for a \$359.00 bookcase. All agreed this may be too expensive. Many suggestions were given for finding a similar piece at area, discount office furniture stores. Linda will convey to the teachers that we would like for them to investigate less expensive options.

We discussed giving a monetary gift to Panther Creek High School for start up. It was agreed that we need to do this but the amount is questionable. Linda will contact some Panther Creek PTSA board members to determine a gift amount.

We will provide a staff breakfast, possibly on the first staff workday. We will all be asked to help contribute items. Linda will check with our new principal as to which day.

Michelle Lombana discussed teacher start up funds. Michelle does not recommend using last year's way of getting funds to them to use. She said the bookkeeping of the gift cards was very difficult. She did recommend that all teachers be given a budget and then turn in receipts within that budget for reimbursement.

Linda announced the next meeting date as Tuesday, Aug. 8 at 7:00 pm. After this evening, all board meetings will be the first Tuesday of the month also at 7:00 pm.

The meeting was adjourned at 11:15 am.