

**Salem Middle School
PTA Board Monthly Meeting
August 5, 2008**

1. Call to Order – the meeting was called to order by President Tammy Pressley
2. Attendance – the attendance roster was signed. Those in attendance were: Madi Krevat, Eileen Klute, Doreen Salembier, Rhonda Riley, Melissa Otto, Wendy Stiglitz, Judy Heilsnis, Rula Khayrallah, Tammy Pressley, Joel Green, Diane Young, Irene DeZwaan, Gail Harris, Ines Park, Mr. Ellzey was also in attendance
3. Introductions – Joel Green was introduced as the new Chairperson for the Grounds Committee.
4. Approval of July 9, 2008 minutes
 - a. Madi Krevat sent out meeting notes
 - b. Rhonda Riley made a motion to accept notes
5. Communications – Barbara Green, VP-Communications gave the report as follows:
 - a. Annual Dues – A bulk mailing was sent at \$307.00 (\$170 for August)
 - b. Newsletter
 - i. Newsletter will go out on August 14th.
 - ii. Newsletter deadline is August 13th.
 - iii. Newsletter 1st copy will be a hard copy, the rest will go on the Web site, though there may some that will be mailed to those who do not have access to the Web site. That number is probably <10.
 - iv. Newsletter dates are on the Web site
 - c. Directory – Judy Heilsnis
 - i. Directory is in a holding pattern until Track 4 comes in and enrollment solidifies
 - ii. The Art Teacher is encouraging students to contribute art to the directory
 - iii. This is the 4th year that the Art Contest for the directory cover has been running.
 1. The winner of the front cover contest will get a \$25 gift card to Barnes & Noble
 - iv. The theme this year is Cooperation/Spirit
6. Operations – Hilary Palonsky, VP-Operations gave the report as follows:
 - a. Awards - Eileen Klute
 - i. All 8th graders receive a T-shirt from their future high school
 - ii. The cost will run over budget - \$1433.00 – this was approved by the Treasurer
 - iii. Those children who made straight As throughout middle school will receive a trophy
 - b. Volunteer of the Month – Sherry Silcox
 - i. The sign-in list is pulled and put into a bucket and a name is pulled
 - ii. Winner – Margaret Miller who will receive a gift card to J&K Nails

- c. Legislature – Jennifer Simis
 - i. D8 meetings have not started yet.
- 7. Services – Laura Linton
 - a. Culteral Arts – Irene DeZwaan
 - i. There was a meeting on August 5 with the United Arts Council
 - ii. Next Saturday, there will be a chance to review artists
 - b. Grounds
 - i. Joel Green is the new Grounds Chair
- 8. Ways and Means – Dianna Cooper
 - a. Magazine Sales -
 - i. Need volunteers for collection days for Track 1, 2 & 4
 - ii. August 27 and September 3 are collection days for Track 3
 - 1. Need volunteers for those days as well
 - b. Spirit Night – Ines Park
 - i. The first spirit night is at ZPizza from 5pm until closing
 - ii. There was an idea to sell pizza boxes which ZPizza does as a fundraiser with schools.
 - c. Membership – Rhonda Riley
 - i. Have over 800 members
 - ii. Striving for 100% participation
 - iii. The membership cards have not been sent out yet
- 9. Treasurer’s Report – Doreen Salembier
 - a. The budget was handed out at the meeting
 - i. One side has the YTD totals, the other side has the monthly activity
 - b. Residual Debt
 - i. Over \$2800
 - ii. Every year, all receipts should be in by June 30th so that the residual balance is not so high
 - 1. Get receipts or a note if the receipt is not available to treasurer
 - c. Crescent Bank which is the bank the PTA uses has online services
 - i. Actual scanned copies of the check can be seen
 - d. We have AI Insurance – which covers liability only
 - i. PTA also has additional bond insurance and PTA Officer’s liability.
 - 1. Replaces missing funds
 - 2. Pays legal fees for mismanagement or misrepresentation
 - 3. Bond insurance is \$140 additional and we are paying \$125 now for liability which totals to \$265

10. President's Report

- a. Fundraisers
 - i. money has to stay at school in the safe in the secretary's office until counted, double-counted and then given to treasurer to deposit
 - ii. Membership needs to have check# and amount paid on membership form
- b. Laurel Park
 - i. The PTA would like to give Laurel Park money to start their PTA.
 - ii. Madi checking on what the Elementary School gave (they gave \$100)
 - iii. We gave \$300 (voted on by email after meeting)
- c. Harlem Wizards
 - i. Melissa Otto is Chair of the committee to bring them here
 - ii. They need a check for \$1600 and a signed contract
 - iii. They need 4 rooms at a Business Class rate, ***, AAA rated, etc.
 - iv. The date is Friday, October 24
- d. Brain Pop Subscription
 - i. It is a wonderful thing for the children.
 - ii. It benefits everyone
 - iii. It is for an unlimited use license at \$595
 - iv. Is available to students from 7:00am to 5:30pm
 - v. It was decided to buy the license
- e. Name Badges
 - i. Madi is buying plastic cases for badges at WalMart
 - ii. If you push the PTA button, a paper badge will not print out. Just wear PTA Badge on lanyard
- f. Open House – Track 4
 - i. August 19 from 6:30pm – 8:30pm
 - ii. Spirit Wear has decided to just take orders and then fill the order which the child will pick up from the office. Spirit Wear samples will be displayed by the table.

11. Principal's Report

- a. We have 1226 students
 - i. Teachers have been hired based on numbers
 - ii. Friday was the 10th day of Track 4 and we made our numbers last Friday
 - iii. With Tracks 1, 3 & 4 in will give the school most number of students at a time
 1. Will stretch school in the cafeteria
- b. We got !00% on AYP. ABCs will be official on Thursday.
- c. It is good to see new people come into the school
- d. Will get the staff to all join the PTA
- e. Principal's Meeting News
 - i. A lot of schools came in low on their numbers
 - ii. Teachers may have to move because of count

12. Staff Meeting

- a. Tammy Pressley let teachers know that they each have a \$100 budget.

13. Meeting was adjourned.

- a. The next meeting is Tuesday, September 2, 2008 at 7:00pm