

Salem Middle School
PTA Board Meeting
June 29, 2010

- **Call to Order** – 7:10 pm
- **Attendance / Introductions** – handouts included sign-in sheet, Agenda, minutes from May 4th and June 1st meetings, proposed budget for 2010-11 school year, Check Request form and Funds Received form. Members in attendance were Dee Deanhardt, Maria Hoopes, Stephanie Bagwell, Debbie White, Stephanie Cessna, Faith Flowers, Julie Bruckstein, Peggy Thomas and Gina Williams.
- **Approval of May and June 2010 meeting minutes** – both sets of minutes were approved as submitted.
- **VP / Committee Reports**
 - **Communications** – Start-up packets are done, new budget is on the website, and the first submission due date for the newsletter will be August 20, 2010.

We need to remove the 2009-10 start-up packet from the website. The new 2010-11 packet will be posted on or shortly after July 9th. A request was made to send out a copy of the new board contact information. Dee Deanhardt will email everyone a copy. Debbie White asked the groups' opinion about changing the directory for the new year. She proposed leaving out the pages that list homeroom assignments. Since this age group does not utilize class/room moms, Valentine card lists, etc., this section may not be needed. Everyone seemed to agree that this section was not necessary and we could save on printing costs by leaving out these pages. We should ask Angela to discuss this with Mr. Ellzey and make a decision at the August 3rd meeting.
 - **Operations** – Stephanie Cessna reported that the last Student of the Month awards meeting had a great turnout. She was able to get a \$10

donation from Kroger and is looking into other donations from stores like Great Harvest, Lowe's Foods, etc. Mr. Decker will take over Ms. Van Oostrum's work with student awards during the new school year.

- **Services** – Items still needed for July 8th breakfast include 4 gallons of Sunny D or OJ and 1 dozen bagels. Faith Flowers signed up for 2 gal. of OJ and Dee Deanhardt took the remaining items. Drop off for donated items should be at 7:30 am on July 8th and the breakfast is scheduled for 8 am. Patti Fiette and Maryellen Beatty are coordinating this event. Volunteers are still needed for Meet the Teacher event on July 8th from 5:30 – 7 pm. Volunteers should arrive no later than 5 pm for set up and early sales. Money for cash boxes (spirit wear & membership) will be in the safe. At the end of the evening, the funds should be locked back in the safe. Counting and forms can be filled out the next day so that PTA and staff members do not have to stay late. Peggi Smith is coordinating the volunteers for the spirit wear committee. Doreen Salembier and Gina Williams volunteered to help and their names will be forwarded to Peggi.
- **Ways & Means** – A few improvements in prize quality were made based on the advice of the magazine company. This should bring us in line with prizes offered by surrounding schools. The magazine representative will be at the school on July 8th to meet with the staff. We need to make sure the 8th graders are well informed about field trip incentive during the kickoff meeting since it is not included in the flyers. The book fair notebook was passed on to Gina Williams and extra membership and card link forms were available for Maria Hoopes and Laurie Leonard to use on July 8th Meet the Teacher. The spirit wear committee still has an open position. Stephanie Cessna said that Jennifer Seiger (track 4) was interested in the position and Dee Deanhardt agreed to contact her as soon as possible.

- **Treasurer's report** – There was discussion on the proposed 2010-11 budget, but no changes were suggested. The budget has been posted on the website and will be voted on at the first Open House on August 5th.
- **President's report** – none.
- **Principal's report** – none.
- **Announcements** – We still need to fill 2 open positions. We need a magazine sales co-chair that is on either track 1 or 2. We also need a chair for Special Events Hospitality.
- **Next board meeting date: Tuesday, August 3, 2010**