

# Joseph D'Aquanni West Road Intermediate School



## CALENDAR AND CURRICULUM GUIDE 2009-2010

<http://www.teacherweb.com/NY/Arlington/JDWRIntermediateSchool>

## Welcome

*This calendar is not a complete list of all events occurring throughout the year. Please remember to read material brought home by your students and update your calendars regularly. A wonderful source of up-to-date information can be obtained by logging onto the Arlington Central School District website: [www.arlingtonschools.org](http://www.arlingtonschools.org). Click on “Our Schools” then “Elementary Schools” to find the link to West Road Intermediate School. We hope that this 2009-2010 guide helps to keep you informed.*

### **School Address:**

Joseph D'Aquanni West Road Intermediate School  
181 West Road  
Pleasant Valley, NY 12569

### **School Phone Numbers:**

(845) 635-4310 - Main Office  
(845) 635-4312 - Main Office  
(845) 635-4306 - Health Office

School Call system is no longer being used

### **School FAX Number:**

(845) 635-4317

### **School Hours:**

Office Opens: 7:30 a.m.  
Buses Unload: 8:40 a.m.  
School Begins: 8:50 a.m.  
Classes End: 3:10 p.m.  
Office Closes: 4:00 p.m.

Planned closings for ½ day 11:30 a.m.

\*\*\* (i.e. Parent/teacher conf. - No lunches served)

### **School Closing/Delays:**

Due to unsafe road conditions or equipment problems, it may be necessary to delay, cancel or send students home earlier than normal dismissal time. Weather related early dismissals will be at 11:30. Please make sure your child knows what to do in each set of circumstances. Please review the plan with your child and then complete and return our emergency dismissal form in September. Please keep the school informed of changes to these plans.

Any announcements will be made on the following local radio stations:

WEOK (13.90 AM)	WCZX (97.7 FM)
WKIP (14.50 AM)	WRNQ (92.1 FM)
WHUD (100.7 FM)	K104 (104.7 FM)
WPDH (101.5 FM)	

- Messages will be sent to your cell phone or an e-mail will be distributed if you register for Newsflash on the school website. You may enroll for both forms of notification. (Text messaging fees apply.) You may also register at every building you have children in attendance. You must sign up each school year.
- Websites:

[www.arlingtonschools.org](http://www.arlingtonschools.org)

[www.cancellations.com](http://www.cancellations.com) (linked to our website above)

## **Building Level Team**

The Building Level Team (BLT) is made up of the principal, faculty, staff, parents and community members. The purpose of this shared-decision making committee is to improve student achievement. This is part of the Arlington Central School District's involvement in the New York State "Compact for Learning". Excellence in education for all children is our goal.

The West Road's BLT has been responsible for the development of the school Calendar and Curriculum Guide, Grandparent's Day, Family Open House, Shining Stars, Class of the Month and the school Mission Statement.

### BLT Building Mission Statement

Our school is a safe and nurturing educational environment that fosters academic excellence, positive self-image and mutual respect while teaching students to recognize their abilities to succeed in meeting their goals. The students will become knowledgeable, responsible and productive through a collaborative effort of family, school and community.

Adopted January 2001

*\*\*\*\*\* The student artwork provided throughout this document was supplied by students in Mrs. Galli, Mrs. Henry, and Ms. Sepe's third grade classes in the 2008-09 school year.*

## Staff Directory 2009-2010

<b>STAFF</b>	<b>ASSIGNMENT</b>	<b>ROOM NO.</b>	<b>Grade 3</b>	
Mrs. Heather H. Ogborn	Principal	Main Office	Mrs. Patricia Bowes/Ms. Dana Alonge	Room 206
Mrs. Colleen Axelrod	Secretary	Main Office	Mrs. Kathryn Galli	Room 110
Mrs. Joanne McCullen	Secretary	Main Office	Mrs. Kimberly Henry	Room 108
			Mr. Ryan Mikesh	Room 114
			Ms. Christie Sepe	Room 207
<b>TBD</b>	School Nurse	Health Office		
Mr. Scott Carruthers	Social Worker	Main Office	<b>Grade 4</b>	
Mrs. Tammy Rodriguez	School Psychologist	Main Office	Mrs. Christine Cauda	Room 211
			Mrs. Elizabeth Coppola	Room 209
			Mrs. Jill Dunlop	Room 205
Ms. Lorraine Almond	Art	Room 104	Mr. Darren Kittle	Room 112
Mrs. Susan Birchman	General Music	Room 102	Ms. Jennifer Rock	Room 203
Mrs. Renee Hughes (Salatino)	Band/Instrumental	Instr. Room	Mrs. Danielle Smith	Room 204
Mrs. Julia Kessler	Librarian	Library		
Mr. Timothy Murphy	Physical Education	Gym	<b>Grade 5</b>	
Ms. Lauren Regan	Orchestra/String	Stage	Mr. Eric Duvivier	Room 202
Mrs. Cynthia Stirling	Library Clerk	Library	Mr. Christopher Greco	Room 208
			Ms. Donna Janso	Room 106
			Mrs. Barbara Kurdziel	Room 212
Mrs. Jennifer Eraca	Special Education	Room 201	Mrs. Diane Martin	Room 210
Mrs. Diana Francia	Special Education	Room 101	Mrs. Theresa Renzo	Room 103
Ms. Ellen Manzione	SpeciEd / Rem Math	Room 200		
Mrs. JeanAnn Tassone	Special Education	Room 201		
Mrs. Michele Timperio	Special Education	Room 101	<u>Custodian</u>	
			Mr. Dale Lasko	
Mrs. Kristin Angevine	Speech Therapist	Speech Room	<u>Custodial Workers</u>	
Mrs. Heather Andros	Language Arts Support	Room 105	Mr. Michael Crandell	
Miss Ann Marie Tracey	Language Arts Support	Room 105	Mr. Chris Moniz	
			Mrs. Diane Silkworth	
<u>Teaching Assistants</u>			<u>Kitchen Staff</u>	
Mrs. Joanne Badger	Mrs. Kelly Murphy		Ms. Dawn Scofield	
Mrs. Barbara Beckley	Mrs. Deborah Potter		Mrs. Janeen Sonnenberg	
Mrs. Raghda Cahill	Mrs. Gail Rau		Ms. Kathy Ulrich	
Mrs. Mary Rose Ciochi	Mrs. Beatrice Simoni			
Mrs. Marilyn Gallagher				

## **Attendance and Punctuality**

It is very important for children to be in school every day. Excessive absenteeism is one of the frequent causes for poor school performance. Students also need to be punctual for school. They are expected to be in their classrooms by 8:50 a.m. If children arrive at school after 8:50 a.m. they need to report to the office to obtain a late pass. They are also expected to remain in school until **3:10 p.m.** Picking your child up on a regular basis before the end of the day causes a disruption to the student and classroom program. We appreciate, whenever possible, that doctor appointments and other appointments be made after the end of the school day.

It is understandable that children will not always be able to attend school. Legal reasons for absence are: serious illness or death in the family, religious observance, a required court appearance, and personal illness. Absence from school for vacation purposes is considered an illegal absence.

N.Y.S. Education law requires a written parental explanation for all absences. Please send a note with your child when he/she returns to school following any absence. A form for this purpose can be downloaded from the school's website. The state requires that this note include the date(s) of and the reason(s) for an absence.

If excessive absenteeism or tardiness occurs, the school will contact home to try to rectify any problems. If significant progress is not made, the school has the responsibility to file a report with the appropriate agencies if so warranted.

## **Board of Education**

The Arlington Board of Education is the official policy making body of the school district. The Superintendent of Schools, Frank V. Pepe Jr., is appointed by the Board and acts as executive officer in administering its policies. The Board of Education meets regularly on the second and fourth Tuesday of each month at 7:30 p.m. The meetings are held throughout the district at various schools. For further information please visit [www.arlingtonschools.org](http://www.arlingtonschools.org)

## **Bicycling and Walking**

Bicycling and walking to our school are not permitted.

## **Breakfast and Lunch Program**

Breakfast is available on a daily basis. All children can purchase breakfast before 9:00 a.m. Breakfast and lunches are sold whenever school is in session for a full day. Our lunches are held from 10:50 a.m. – 1:35 p.m. Students may place money in their accounts which are accessed by a confidential PIN (Personal Identification Number). You may record your child's pin number in the S.O.S. (Student Organization Section). The students will need to memorize their PIN, and they are encouraged not to share this information with their friends. When placing money on your child's account, if paying by check, please write your child's full name, PIN, and grade on the check. Checks should be made payable to "Arlington School Lunch Fund". When students pay with cash, change will be automatically deposited into your child's account unless otherwise specified. Free and reduced lunch application forms may be obtained through our Health Office.

In the event that lunch money is forgotten or there are insufficient funds, a peanut butter and jelly or cheese sandwich and juice will be provided.

## **Bus Passes**

A bus pass, which must be requested by a parent/guardian and approved by the school, gives a student written authorization to board or depart a bus at a stop other than his or her own home.

Due to the limited capacity of each bus, bus passes will only be issued for family emergencies or for regular child care arrangements, which have been requested and approved in advance.

## **Calendar**

A calendar/parent newsletter will be sent home the first week of every month. It will entail monthly events and a parent newsletter. Please ask your child for this goldenrod-colored paper to help keep you informed of our building's activities and to update this calendar/handbook. Building and district events may also be viewed through the link at [www.arlingtonschools.org](http://www.arlingtonschools.org), or [www.dcbooces.org/webevent](http://www.dcbooces.org/webevent).

## **Celebrations**

Celebrations are at the discretion of the classroom teacher and are typically discussed at Curriculum Night.

- Birthday treats are for distribution to classmates only
- Party invitations should be distributed outside of school
- Please be respectful of specific dietary restrictions (allergies, diabetic...)
- Costumes are not permitted in school except for specific school events

## **Clubs**

Several clubs are available for students to participate in each year. Not all clubs are necessarily held yearly. Notices for these will go home throughout the year. Some of these clubs may include:

- Chess Club (all grades)
- Intramurals (4<sup>th</sup>/5<sup>th</sup> grade)
- Drill Team (5<sup>th</sup> grade)
- The Right Track – Walking Club (all grades)
- Book Club (all grades)
- Memory Book (5<sup>th</sup> grade)
- Recorder Club (3<sup>rd</sup> grade)

## **Code of Conduct**

The Arlington Central School District expects all students to conduct themselves in a civil manner that shows regard for other students, staff and other members of the school and general community. Student conduct is a direct reflection of the work of our school staff. Therefore, positive behavior demonstrates a positive educational experience. A summary of the Code of Conduct is in the back of this handbook (see Appendix A). The complete Code of

## ***Code of Conduct cont.***

Conduct document may be viewed on the district website: [www.arlingtonschools.org](http://www.arlingtonschools.org).

Students may be subject to disciplinary action when they engage in behavior that is:

- Disorderly (i.e., running, misusing equipment. . .)
- Insubordinate (i.e., failure to comply with reasonable directions. . .)
- Violent (i.e., hurting others, possessing a weapon, threatening others. . .)
- Endangering the welfare of others (i.e., discrimination, harassment, intimidation, possession of alcohol or drugs. )
- Dangerous while riding on the school bus
- Academic misconduct (i.e., plagiarism, cheating, forging notes)

Students who are found to have violated the District's Code of Conduct may be subject to the following penalties:

Verbal or written warnings, removal from class, notification to parents, detention, in-school suspension, suspension from school or transportation...

## **Computers and Internet Usage**

Use of the Internet for educational purposes and research may be a resource made available as part of your child's instructional program. It is **required** that a "Parent/Guardian Consent and Student Waiver Form" be signed to permit students individual access to the computer systems and/or the Internet. Any violations of the provisions in the Acceptable Use Agreement may result in suspension and/or revocation of system access and related privileges, other disciplinary action, and possible legal action.

## **Curriculum Night**

In September, parents and guardians are invited to a meeting held by their child's teacher. Information about grade level curriculum, classroom and teacher expectations, and our educational programs are discussed. Curriculum Night is an important step in establishing a positive and supportive relationship with your child's teacher and school. Due to limited space, children are not invited to attend Curriculum Night.

## **Custody of Children**

Custody information must be sent to the principal, who in turn will notify all appropriate staff members. Unless the school receives a legal document from the court indicating restricted access to a parent, either parent of a child may:

- be contacted in the event of an emergency
- request to see the child's records with prior approval of the principal
- visit and/or pick a child up from school

It is the custodial parent's responsibility to ensure that all court papers are in proper order and are up-to-date. If circumstances should ever develop during the year causing you concern about your child's safety, please contact the school immediately and explain the circumstances.

## **Dress Code**

Students are asked to dress appropriately in the school setting. We ask that very short shirts, skirts and shorts not be worn to school since they cause a distraction to the educational process.

- Hats are to be removed upon entering the building
- Clothing with inappropriate language, pictures or messages should not be worn
- Shirts are not to be tied or knotted and shorts are not to be rolled up for the sole purpose of making the clothing appear smaller
- Undergarments should be covered at all times
- Spray-on hair color is not permitted in school except on School Spirit Days
- Make-up is not permitted
- Heelies are prohibited (sneaker skates)

## ***Dress Code cont'd***

- Appropriate foot attire needs to be worn at all times. Flip flops are not safe in our school environment
- Sneakers are needed to participate in Physical Education

## **Doctors Orders**

Medications: New York Education Law forbids students to bring medication (prescription and/or "over the counter") to school. Administration of medication at home is preferable. If medication must be given during the day:

- It must be brought in by a parent along with a doctor's order (including over the counter medication)
- The doctor's orders must contain the name of the medication, the reason for which it is being given and the dosage and time to be administered
- The medication must be in the original container
- A new order from the physician is required at the beginning of each school year for ongoing conditions such as asthma, or whenever there is a change in the dosage or kind of medication
- At no time are students to carry medications of any kind on their person, to take medication without official written directions (from the doctor), or to take medication without supervision

Physical Education: Students will be required to participate in the full and regular program unless excused in writing by a parent.

- If the excuse is for more than one day, a physician's note is required
- If a child is excused from gym for any reason, activity at recess will also be restricted

## **Emergency Cards/ Contact Information**

Emergency dismissal forms and cards will be mailed home during the summer. We ask that you return these forms during the first week of school. Having updated contact information allows us to quickly contact you in case of an emergency. Please keep us updated as to any changes in your phone numbers during the school year.

## **FERPA**

The Federal "Family Education and Rights and Privacy Act" of 1974 (F.E.R.P.A.) gives parents and guardians the right to inspect and review official records and files related to their children. Please see Appendix B in the back of the handbook for further information.

## **Field Trips**

Field trips are planned as extensions to your child's educational experiences. Our goal is to offer field trips that enhance our curriculum. All students are expected to attend all field trips. Signed permission slips are required for student participation, so please return all permission slips promptly. We often invite parents on field trips to help with supervision. We are unable to allow siblings to accompany parents on field trips. The volunteer parent's ultimate responsibility is with our school children.

## **Fines**

Students who have lost or damaged school materials will be required to pay a fine, based on the age and condition of the material damaged. This includes textbooks, library books, equipment, and furniture. Vandalism of school property is a serious offense requiring not only compensation of damages, but disciplinary action. *Fines not paid by the end of the school year will result in the withholding of the student's progress report.*

## **Homework and Homework Policy**

Homework is for the reinforcement, practice, enrichment or maintenance of current skills being taught by the classroom teacher or skills that have been previously taught. Homework also provides excellent opportunities for developing good study habits and encouraging self-initiative on the part of the student. Parents and the school share the responsibility for student learning. Parents can assist their child with homework by:

- Providing a study area free of distraction
- Asking questions about the content of student homework
- Giving requested assistance but letting the student do the work
- Helping create a "homework habit" at the same time each night

## ***Homework and Homework Policy cont'd***

Absences for purposes of vacations are illegal and create problems for your child's educational program. Parents are requested to not plan vacations that are in conflict with our district calendar. Homework assigned to students is contingent upon daily instruction. Our teaching staff will not be expected to provide students with homework assignments in advance for extended illegal absences. Requests for homework need to be made before 11:00 a.m. Each teacher has different homework policies that will be discussed at Curriculum Night.

## **Lost and Found**

The Lost and Found items are located in the Main Lobby. It would be appreciated if students and parents check there periodically for misplaced items. Items left at the end of the year are donated to charity.

## **Money**

Students are discouraged from bringing large sums of money to school and they are not permitted at school or on the school buses to buy and/or sell items for personal gain.

## **Moving – Change of Address**

Please be sure to inform the school if you change your address, telephone numbers (work, cell, home...) so we may update your child's file and emergency contact information. If you are moving please be sure to contact the Main Office for further information.

## Parent Teacher Association

All parents/guardians, teachers and community members are invited to become actively involved in the school by joining the Pleasant Valley PTA. Pleasant Valley PTA is your local chapter of a national organization with a mission of bringing the home and the school into a closer relationship.

- PTA meetings will alternate between the two school sites, Traver and West Road School
- These meetings may offer an informational presentation (topics and speakers TBA), followed by a general business meeting
- The PTA also sponsors a number of special events throughout the school year which are dependent on member support for success
- Their website is: [www.pleasantvalleypta.org](http://www.pleasantvalleypta.org)

## Parking Lot

It is important for the welfare of our children to drive slowly and safely in the school parking lot.

- The speed limit in our parking lot is **5 mph**
- **Parking in the front circle of the school is only allowed between the hours of 9:00 a.m. and 2:00 p.m.**
- Enter and exit the parking lot via West Road with caution
- Always double check for children while driving in our parking lot
- Students are not permitted to walk to and from the parking lot unaccompanied
- During special events additional parking is available on the blacktop behind the school and/or on the field by the train station
- Smoking is not permitted on school grounds including the parking lot

## Permission Slips/Forms

Permission slips/consent forms are sent home to obtain consent of parents and/or guardians.

- Field trip forms are to be signed and returned prior to any trip. Any child without a signed permission slip will not be allowed to participate in the field trip, but school attendance is still expected
- Permission to Publish form, sent home in September, gives permission to the school district or local media for your child's name and photo to be included in the newspaper or on websites in the event of media coverage at the school
- The district's computer usage form, sent home in September, must be signed for students to be allowed to use the Internet at school. Student violations of agreed upon terms will result in termination of Internet usage

## Playground

West Road School has a large outdoor play area and multiple pieces of playground equipment. The playground/track is not available for community usage during school hours. It is important for students to know and follow the rules and dress appropriately since recess occurs all year long. Also, students need to listen to all adults responsible for supervision. Teachers will review specific playground rules with their students.

## Prohibited Items

Items to be left at home are, but not limited to:

- pocket knives, rollerblades, skateboards, sneaker skates (heelies)
- water pistols, yo-yo's, toys, trading cards, Webkins, etc...
- expensive electronic toys such as Walkman's, I-Pods, Tom-a-gotchi's, CD players, radios and computer games
- make-up, mirrors, nail polish, perfume
- pets from home
- matches, lighters...

### Report Cards (Progress Reports)

These quarterly documents are utilized to keep parents informed of the students' progress. In November, the first progress report is distributed during parent/teacher conferences, which are scheduled during September's Curriculum Night. You may request an additional meeting with your child's teacher anytime throughout the year if you feel there are any areas of concern.

### Safe Arrival

Joseph D'Aquanni West Road Intermediate School participates in Arlington's "Safe Arrival to School Program (SASP). This is an elective service that notifies elementary parents of their child's absences from school.

- **This program is NOT designed for parents that regularly put their child on the bus or have a designated adult put their child on the bus**
- This program is designed for the parents of students who board the school bus without any adult supervision
- Participating parents agree to phone the school each day by 8:30 a.m. to report a child's absence or late entry
- If we do not receive a call from you, a call will be made to the contact number you provided, to notify you that your child is absent from school
- If you wish to participate, you must submit a written request to the school, including the name of each child, telephone number of parent or guardian, and how the parent or guardian can be reached in the most expedient manner

### Safety Plan/Drills

Numerous drills occur all year long to practice safety procedures in case of a real emergency. The following are drills that we conduct yearly

- Twelve fire drills are held each school year
- Three bus evacuation drills
- Two intruder drills (lockdown drills)
- One high wind weather drill
- Bi-yearly off site evacuation drills

### School Store

Student Council operates a small School Store to serve the needs of students. Most items, such as pencils, pens, erasers, notebooks and folders are available for under \$2.00. The store is open once a week for each grade level in the art room. Store visitation is a *privilege*, not a *right*, and is allowed at the sole discretion of the classroom teacher.

### Sign-Out Procedure

**Be prepared to show photo identification anytime a child is being picked-up.** I.D is necessary since not all staff members are familiar with all parents and guardians. Students being picked up early are asked to provide a note signed by a parent/guardian stating when the child will be picked up and who will be picking them up. We do ask that you make every attempt allowing the student to attend class until dismissal at 3:10 p.m. End of the day dismissal will take place in the gymnasium. Any other early dismissal will take place in the Main Office.

### Standardized Testing

Students in grades 3-5 are responsible for taking the New York State Exams. Please refer to the monthly calendar and Appendix C for specific testing dates. Make-up days may be provided.

## Telephones

Student's use of the telephone should be for emergency calls only. Telephone use will not be allowed to ask parents to deliver forgotten instruments, homework, lunch, money, or to ask permission to go to a friend's house.

- **Cell Phone Policy:** The Arlington District's Code of Conduct prohibits student cell phone use while in school. They are to remain off during school hours. Any cell phone that disrupts the learning environment will be held at the Main Office to be picked up by a parent.
- **Phone Number Distribution:** Phone, address and email information will be requested from parents/guardians at Curriculum Night in September. Completing this form allows us to give out your phone number and address to other students in your child's classroom.

## Transportation

**Questions or bus related issues can be reported to the Transportation Department at (845) 486-4955**

**Buses:** It is the student's responsibility to act appropriately on the bus. Students' safety cannot be infringed upon by unsafe behaviors. If attempts to correct the student's inappropriate behavior have failed, bus suspension will occur.

**Bus Rules:** For the safety of all children, students are expected to abide by the following rules.

- Follow all of the directions of the bus driver
- Stay in their seats while the bus is in motion
- Keep hands and feet to themselves
- Sit facing forward with feet on the floor
- Keep aisles clear at all times
- Speak respectfully to everyone on the bus
- Keep noise levels to a minimum
- Keep the bus neat
- Refrain from throwing objects on or from the bus
- No eating or drinking

## *Transportation cont'd*

- No transporting any items that are inappropriate such as pets and glass containers
- \*We ask that parents review these rules with their children.

## **Dropping off students**

If you are dropping your child off at school, please pull up to the side door of the building. If you need to unload a class project or large instrument, please park your car in the side parking lot and escort your child into the building. **Students cannot be dropped off before 8:30 a.m.**

## Visitors/Volunteers

For safety reasons, all doors are locked during school hours. To gain admittance to the building, all visitors must use the security system to the left of the front door during the day. Please press the button and wait to be identified and buzzed into the building. If you have forgotten items at school, and you need to return to the building after the building is locked, please use the night bell (the black doorbell) between the front doors and the night custodian will let you into the building.

All visitors must report to the Main Office upon entering the building to sign in and obtain a visitors badge. Please make sure you have identification with you in case verification is requested. When visiting a classroom, prior arrangements should be made with the classroom teacher to find a time that will not disrupt the class. Only registered students of the Arlington Central School District are permitted to attend classes. Siblings or other visitors can not be sent to school for unscheduled visits. This is disruptive to our educational programs.

## **W.E. C.A.R.E = Where Each Child and Adult Respects Everyone**

Our character education program fosters the kind of characteristics we want our children to exhibit. Every quarter, different themes are introduced and students will participate in character education activities.

# Third Grade Curriculum Guide

## **Reading**

The student will:

- Be able to identify various genres in literature
- Demonstrate an ability to read orally with expression
- Use a variety of strategies to gain meaning
- Self-correct using meaning, knowledge of language structure, and sound/symbol relationships
- Identify the main idea of a passage
- Read silently for extended periods
- Follow written directions with some guidance
- Be able to appropriately comprehend grade level material

## **Writing and Language Arts**

The student will:

- Be able to express personal feelings, reactions and interests
- Write a fiction, non-fiction and poetry piece
- Revise and edit
- Use capital letters and punctuation correctly
- Construct meaningful sentences and noun/verb agreement
- Organize and construct paragraphs
- Apply learned spelling words in daily work
- Identify misspelled words and self-correct them

## **Social Studies**

The student will:

- Be able to apply maps and globe skills
- Understand similarities and differences of people in various communities
- Explore the relationship between how people live and their physical environment

## **Math**

The student will:

- Be able to develop fluency in addition, subtraction, multiplication and division
- Read, understand and identify key words to solve word problems
- Learn estimation, probability, measurement, fractions, geometry, patterns and number sense
- Communicate mathematical thinking in writing
- Problem solve by using various strategies to solve word problems

## **Science**

The student will learn appropriate concepts from the following curriculum areas:

- Plant Life Cycles
- Birds
- Weather
- Earth's Motions

## **Computer**

The student will:

- Learn to log on and off the server
- Continue to improve word processing skills
- Use the Internet for research

# Fourth Grade Curriculum Guide

## Reading

The student will:

- Read and/or listen to gain meaning using a variety of strategies
- Understand story structure including plot, setting, problem, resolution, main characters, main events
- Utilize critical thinking skills such as analyze, compare and contrast, predict, draw conclusions
- Summarize and sequence events
- Identify main ideas and supporting details
- Use resource materials
- Apply these skills to a variety of genres including: folktales, poetry, historical fiction, fantasy, science fiction, historical documents and/or speeches, non-fiction and realistic fiction

## Writing and Language Arts

The student will:

- Write to convey meaning
- Edit for correct spelling, punctuation, grammar, and capitalization
- Select and develop a focused topic
- Create stories from their own imagination
- Organize their ideas into paragraphs
- Apply these skills to a variety of genres including: personal narrative, persuasive letter and/or essay, biographical sketch and expository writing

## Social Studies

The student will study:

- Native Americans
- Explorers
- Colonial Life
- The Revolutionary War
- Selected events of significance in the development of NY State

## Math

The student will:

- Understand place value
- Add and subtract with regrouping
- Multiply using two-digit factors
- Divide using one and two-digit factors
- Add and subtract fractions and decimals
- Use problem solving strategies
- Communicate mathematical ideas
- Reason mathematically
- Estimate
- Understand geometric concepts
- Measure using standard and metric units
- Analyze data, statistics, and probability

## Science

The student will show the ability to apply the scientific process and skills in the study of:

- Plant and Animal Interdependence
- Energy and Forces
- States of Matter
- Nutrition

\*\*\*\*Students will also be required to participate in the 4<sup>th</sup> grade Science Fair.

## Computer

The student will:

- Use the Internet for research
- Increase keyboarding skills
- Use a variety of software available on the server to enhance the curriculum

# Fifth Grade Curriculum Guide

## **Reading**

The student will:

- Read for meaning using a variety of skills
- Compare and contrast authors, books, and characters
- Respond in writing to different genres of literature
- Improve both their fluency and vocabulary
- Summarize and sequence events
- Identify main ideas and supporting details

## **Writing and Language Arts**

The student will:

- Integrate a variety of effective language techniques to compose original writing pieces
- Edit and revise their work for meaning, spelling, punctuation and grammar
- Write in different genres, which may include fiction, nonfiction and poetry

## **Social Studies**

The student will:

- Study units on the United States, Canada and Latin America
- Study the government of the United States
- Develop an understanding of historical events through studying historical documents

## **Math**

The student will:

- Perform operations with whole numbers, mixed numbers, fractions and decimals
- Understand place value
- Use problem solving to investigate and understand mathematical content
- Communicate in writing and verbally using appropriate mathematical vocabulary
- Interpret, analyze and design graphs
- Study geometry to identify geometric figures, as well as to understand concepts of perimeter, area and volume
- Understand ratio, percent and probability

## **Science**

The student will learn through hands-on, inquiry based methods, by posing questions, seeking answers and developing solutions, in the study of:

- The Human Body
- Ecology
- Human Impact on the Environment
- Animal Response

## **Computer**

The student will:

- Use word processing presentation programs to publish and complete projects
- Use the computer as a research tool using the Internet and Encarta

# Health Office

## Communicable Diseases and Illness

Students with a suspected communicable disease should be seen by their physician. The parents should contact the school nurse by telephone before sending their child back to school. All communicable diseases and/or conditions should be reported to the nurse. Examples are: strep throat, head lice (see district policy which follows), pink eye, impetigo, chicken pox, ringworm, etc.

## Pediculosis (Head Lice)

The Arlington Central School District has a "no-nit" policy regarding head lice. This means that the student must be completely free of lice, eggs, and egg cases. Please contact the school nurse if your child contracts head lice so that the affected class may also be checked. If a student is found to have head lice while in school, a parent will be notified and the student must be picked up immediately. After treatment, students must be transported to school by the parent to be checked by the nurse before the student may return to class and school transportation. The nurse can supply you with information regarding treatment. The student needs to be found to be lice and nit free before returning to class and being permitted to ride the school bus. This policy has greatly reduced the number of cases we find each year. We ask for your support and cooperation regarding the treatment of head lice.

## Physical Examinations

New York Education Law requires a current physical examination for all new entrants to the school district as well as all students in grades K, 2, 4, 7 and 10. Please submit your child's physical exam form prior to November 1<sup>st</sup>. Forms may be obtained from the Health Office if needed. The Arlington Central School District will perform the mandated physicals at no charge if the parent/guardian chooses not to have the exam done by their private physician. Please contact the school nurse if you would like your child to be seen at school.

## Screenings

All students are checked each year for height, weight, vision and hearing. Students in fourth and fifth grades are also checked for scoliosis in accordance with state law.

Referrals will be made on students suspected of having problems in any of these areas. If you think your child has a hearing or vision problem, you may discuss your concern with the school nurse and request an earlier screening.

## Special Health Needs

If your child has any special health concerns, this should be discussed with the school nurse. This information is very important for your child's successful experience in school. Examples of such needs are as follows:

1. Bee sting allergy, including medication to be given
2. Allergy to any other substance
3. Asthma, including medication to be given
4. Difficulty with vision, hearing or speech
5. Need for medication during the school day
6. Need for special aids such as crutches, wheelchairs, etc., either on a temporary or permanent basis
7. Any activity restriction (physician's note required)

## Vaccines

Please consult your physician for the current New York State Public Health vaccination requirements for your child. There have been changes recently in the requirements for booster shots for diphtheria, pertussis, tetanus (Tdap) and varicella (chicken pox). The school Health Office will also review your child's record as well, to ensure compliance with mandated immunizations.

# Special Areas

## Art

**Ms. Almond**

Our Visual Art Program for grades third through fifth grade introduces students to a variety of art materials, techniques, history and concepts that are appropriate for their age. Lessons are designed for the creative success of each child and art is often integrated into subject areas such as social studies, history, math, literature, science and music. This helps to reinforce students' understanding of a particular subject area or idea. Artwork is displayed throughout the year in hallways and at annual art shows. All lessons relate to the New York State Arts Standards, which are:

- Creating, performing, and participating in the arts
- Knowing and using art materials and resources
- Responding to and analyzing works of art
- Understanding the cultural dimensions and contributions of the arts

## Library

**Mrs. Kessler**

Our Library is staffed by a full time librarian, part-time clerk and parent volunteers. The library houses a collection of fiction and non-fiction books for children as well as reference materials, magazines, and audiovisual materials that continually expand. Students are taught to use and evaluate a variety of print and online resources.

Students visit the library once a week with their class to receive instruction in library skills and to check out library materials. The students are encouraged to use the library during open periods for classroom and independent research.

Library materials that are checked out are due back in one week. They may be renewed if they are still needed. Parents are encouraged to help their student remember to return the library materials on time and in good condition.

## Physical Education

**Mr. Murphy**

The goal of our Physical Education Program is to provide a safe environment for children to learn, to exercise and to play. Basic skill development, fitness, sportsmanship, teamwork and giving your best effort in all activities, are all stressed to the students during physical education classes.

Some of the activities offered include soccer, volleyball, basketball, The President's Physical Fitness Test, floor hockey, dance, baseball/softball, teamwork games, lacrosse, and tag games.

Grades 4 and 5 are offered a before school intramural program. Soccer, basketball, kickball, and volleyball are some of the sports that have been offered in the past.

# Music Programs

## Music

**Mrs. Birchman**

The main objective of our Music Program for third through fifth grade is to develop the following concepts, aligned with the National Standards for Music:

- Singing alone and with others, a varied repertoire of music
- Learning and respecting music from around the world
- Playing a variety of classroom musical instruments, including keyboards and recorders
- Musical notation
- Learning the difference between harmony, melody and rhythm
- Linking music to social studies and history
- Learning about form, dynamics, tempo and timbre

These concepts are taught through student participation in activities such as singing, playing instruments, critical listening, composing and dancing.

Students participate in a weekly general music class. Chorus is mandatory in grade three, optional in grades four and five. At the end of third grade, students can choose an instrument to play in the beginning band/orchestra, as well as participate in chorus.

## Instrumental Music Program

**Band – Mrs. Hughes (Salatino)  
Orchestra – Ms. Regan**

Our Instrumental Music Program is open to students in the 4<sup>th</sup> and 5<sup>th</sup> grades. Formal recruitment of beginners is done in the spring of the 3<sup>rd</sup> grade year and students begin the following September.

The instrumental program is divided into two main components: the lesson and the ensemble rehearsal. Each student receives one half-hour lesson each week. When students have progressed sufficiently, they come together to form an ensemble. Students in Beginning Band/Orchestra have one rehearsal a week in addition to the weekly small group lesson. Students in Advanced Band/Orchestra have two rehearsals each week in addition to the weekly small group lesson.

Students perform at the winter and/or spring concerts. In addition, there may be opportunities to participate in other special events throughout the year. The instrumental program offers students a chance to develop responsibility, to be creative, and to explore new talents.

# Academic Intervention Services

## Counseling

**Mr. Carruthers – Social Worker**

The School Social Worker splits time between Traver Road Primary and West Road Schools. Counseling, both individual and group, is provided (with signed parent/guardian permission) to attend to any issues that may have an impact on a student's school performance. All contacts are confidential. Some examples of why a student may meet with the School Social Worker may include divorce/separation, loss, self-esteem, peer relations, and various behavioral difficulties. Referrals to the Social Worker come from parents, students, and teachers.

## Early Risers

**Director – Miss Tracey**  
***Staff appointed yearly***

The Early Risers Program at West Road Intermediate School is a before/after school program that offers academic assistance to students needing additional skills and strategies to become more successful

## Language Arts Support

**Mrs. Andros**  
**Miss Tracey**

The LAS program is offered to students who are reading below grade level. Students in this program work on developing reading and writing strategies such as decoding, thinking critically about texts, making connections and responding to literature in writing. This small group instruction takes place in thirty minute sessions outside of the student's classroom with one or both of the LAS teachers. Students are invited to participate based on teacher recommendation, classroom assessments and performance on New York State exams.

## Remedial Math

**Ms. Manzione**

Remedial math support provides small group instruction which supports the math curriculum as it is being taught in the classroom. Through weekly communication, the classroom teacher and the remedial math teacher determine which mathematical concepts need to be re-taught and what skills need additional practice. The children earn points as an incentive for the additional work that they do in math. The points are counted as pennies which can be used to purchase small items in a classroom store. The small groups meet for approximately one hour each week.

# Academic Intervention Services, cont'd

## Special Education

Mrs. Eraca, Mrs. Francia,  
Ms. Manzione  
Mrs. Tassone, Mrs. Timperio,

A special education program provides an individualized program for a student identified as having a disability. To be considered for these program services, a student may be referred to the school's Pupil Review Team. If deemed necessary, signed consent for testing will be requested. The student's test results will be discussed at a meeting of the Committee on Special Education and if the child qualifies for special education services, the committee members, working in consultation with the child's parents, will then decide upon the child's special education plan.

The special education faculty at West Road School prepares specific learning objectives as part of the child's Individual Education Program (IEP). Specialized instruction support guides the academic work of the child. This support for a child with an IEP might occur within the child's regular classroom, or it may be delivered as part of a small group of students in another location in the school.

## Speech and Language

Mrs. Angevine

Students West Road School may receive speech-language services through a variety of programs.

### \* **Speech/Language Improvement Program**

The Speech/Language Improvement Program was designed for students in third through fifth grade. This program provides articulation therapy (therapy to improve a student's pronunciation of sounds) and/or language therapy (activities to strengthen a student's ability to comprehend auditory information, improve vocabulary skills and oral expression). Students are enrolled in the program based upon poor performance on articulation screenings and/or language assessments as well as teacher referrals. The Speech/Language Improvement Program meets one or two times weekly for thirty minutes in a small group setting.

## Speech and Language - continued

### \* **Special Education Services**

Students may receive speech-language therapy as part of their special education program. A student who is enrolled in the Special Education Program has an Individualized Education Plan (IEP). A student's IEP has individualized goals to address a student's particular needs in the area of articulation and/or language therapy. Frequency of therapy is based upon speech and language assessments.

# Student Opportunities

## **M.O.R.E – More Opportunities for Richer Education**

**Program Coordinator – Theresa Renzo**

***Staff appointed yearly***

The M.O.R.E Program is an extracurricular activity. It is an enrichment program for high ability fourth and fifth grade students who have been identified by the District. Students are selected for this program by reviewing learning characteristics including ability, creativity, and commitment to task, as well as high performance levels on math and reading on the New York State Assessments, and the standardized Test of Cognitive Skills. Program activities will encourage participants to use complex, abstract, and/or higher level thinking skills, and will allow children to work with other students as they enrich their educational experiences. The year is divided into three semesters: Fall, Winter, and Spring. The weekly M.O.R.E courses are offered in afternoon sessions in which students potentially attend once a week.

## **Student Council**

**Advisors – Ms. Almond, Mrs. Renzo**

Student Council is a democratic leadership organization at our school. A representative and alternate are elected in each fourth and fifth grade classroom. From these twenty four council members the student body votes for a president, vice president, treasurer and secretary. Members learn about leadership, cooperation, responsibility and problem solving.

Throughout the year Student Council sponsors and/or contributes to many events, including food drives, fund raising, Grandparent's Day and Open House refreshments, a blood drive, dance and Spirit Days to name a few.

Additionally, members are assigned jobs that include: School Store, Communication Committee (keeps the school informed of our activities through posters, a bulletin board, letters and flyers), Welcome Committee to assist students new to our school, third grade Liaison Committee (keeps third grade informed of our activities) and Morning Announcements.

Arlington Central School District  
**Code of Conduct: Summary**

Appendix A

### Introduction

The Arlington Central School District has always based its rules for conduct on the principles of civility, mutual respect, citizenship, character, tolerance, honesty and integrity. The Arlington Central School District Board of Education annually adopts a Code of Conduct that clearly defines expectations for acceptable conduct and identifies possible consequences for unacceptable conduct. This Code applies to all students, school personnel, parents and other visitors when on school property, school busses, attending a school function, or when engaged in off-campus behavior that endangers the health, safety and well being of members of the school community or which disrupts the educational process. The District is committed to safeguarding the rights of all students and to promoting a safe and orderly school environment that offers the best learning opportunities for all. Therefore, students, teachers, parents, support staff and administrators must work together to create conditions that make our school district safe and that support active teaching and learning.

This document shall serve as a summary of the Code of Conduct approved by the School Board. If further details are required, a complete copy of the Code may be obtained on the district website, [arlingtonschools.org](http://arlingtonschools.org), or in the main office of any district building. In addition, each school provides a student handbook or parent information bulletins that describe the specific expectations for conduct and discipline in that building. The handbooks and other documents are consistent with the District Code of Conduct.

### Student Conduct

The Arlington Central School District expects all students to conduct themselves in a civil manner that shows regard for other students, staff, and other members of the school and general community. Student conduct is a direct reflection of the work of our school staff. Therefore, positive behavior demonstrates a positive educational experience.

Each building will inform students and parents of the school rules regarding dress and prohibited student conduct at the beginning of the school year. Students may be subject to disciplinary action, up to and including suspension from school, when they engage in behavior that is:

- Disorderly (*i.e., running, misusing equipment*)
- Insubordinate (*i.e., failure to comply with reasonable directions*)
- Violent (*i.e., hurting others, possessing a weapon, threatening others*)
- Endangering the welfare of others (*i.e., discrimination, harassment, intimidation, possession of alcohol or drugs*)
- Dangerous on the school bus
- Academic misconduct (*i.e., plagiarism, cheating, forging notes*)

*\*Please see the Student Handbook or Code of Conduct for a more complete list of prohibited behavior.*

All students, staff, and parents are responsible to report violations of the Code of Conduct to a school administrator or law enforcement personnel. Disciplinary action, when necessary, will be firm, fair and consistent. School personnel will consider all circumstances in determining disciplinary penalties. As a general rule, discipline will be progressive, meaning that a student's first violation will receive a lighter penalty than subsequent violations (unless a law has been broken). Discipline procedures range in severity from a verbal warning to permanent suspension from school. Students must be told what rule has been broken and must be given a chance to tell their version of the facts to the administrator who is imposing a penalty. Additionally, information must be shared with parents if the penalty will result in removal from class, and/or suspension from school, transportation or extracurricular activities. *Please refer to the student handbook or Code of Conduct for further details.*

*Note: The District adheres to all Federal and State regulations regarding the discipline of students with disabilities.*

### **Investigations**

A building administrator may conduct a search of a student and a student's belongings if he or she has reasonable suspicion that the search will provide evidence that the student violated the law or the District Code of Conduct. This search may include lockers, book bags and desks. Whenever practical, the student will be present while their possessions are searched. Law enforcement officials may be

summoned by the school official if it is suspected that a law has been broken.

### **Public Conduct on School Property**

All persons on school property or attending a school function shall conduct themselves in a respectful and orderly manner. This includes, but is not limited to, abiding by the no smoking policy, being properly attired, not committing acts of violence or harassment, and not violating any civil law. Visitors who violate the Code of Conduct will be asked to leave the premises.

\*Please refer to the Code of Conduct and Student Handbook for additional information.

Revised June 2009

Appendix B  
**ARLINGTON CENTRAL SCHOOL DISTRICT**  
Canterbury Plaza  
696 Dutchess Turnpike  
Poughkeepsie, NY 12603

Superintendents' Office (845) 486-4460	Business Office (845) 486-4450	Personnel Office (845) 486-4459
Special Ed Office (845) 486-4494		

Dear Parent or Guardian or Student:

This is to advise you of your rights with respect to the school records relating to (your son) (your daughter) (you) pursuant to the Federal "Family Educational Rights and Privacy Act of 1974."

Parents/Guardians of a student under 18, or a student 18 or older, have a right to inspect and review any and all official records, files, and data directly related to their children, including all material that is incorporated into each student's cumulative record folder, and intended for school use or to be available to parties outside the school or school system, and specifically including, but not necessarily limited to, identifying data, academic work completed, level of achievement (grades, standardized achievement test scores), attendance data, scores on standardized intelligence, aptitude, and psychological tests, interest inventory results, health data, family background information, teacher or counselor ratings and observations, and verified reports of serious or recurrent behavior patterns.

A parent or guardian of a student under 18 years of age or a student 18 years of age or older shall make a request for access to the child's (their own) school records, in writing, to the

Elementary Principal of the building to which such student is assigned or the Guidance Counselor in the Secondary School. Upon receipt of such request, arrangements shall be made to provide access to such records within a reasonable time, but in any case, not more than forty-five (45) days after the request has been received.

Such parent(s) or guardian(s) and students are also entitled to an opportunity for a hearing to challenge the content of such records, to insure that they are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of students, and to provide an opportunity for the correction or deletion of any such inaccurate misleading, or otherwise inappropriate data contained therein. Any questions concerning the procedure to be followed in requesting such a hearing should be directed to the Assistant Superintendent for Pupil Personnel Services.

Student records and any material contained therein which personally identifiable, are confidential and may not be released or made available to persons other than parent(s) or guardian(s) or students without the written consent of such parent(s) or guardian(s) or student. There are a number of exceptions to this rule, such as other school employees and officials, and certain State and Federal officials, who have a legitimate educational need for access to such records in the course of their employment.

Students with disabilities shall have the option of deciding whether to disclose the existence of such disability on their high school transcript.

Sincerely yours,  
Frank Pepe  
Superintendent of Schools

**APPENDIX C**

**THE STATE EDUCATION DEPARTMENT**  
*THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234*  
*David Abrams, Assistant Commissioner*  
*Office of Standards, Assessment and Reporting*

**2009–2010 School Year**

<b>Test</b>	<b>Examination Dates</b>	<b>Make-ups Dates</b>
Grade 5 Elementary Level Social Studies	Monday, November 16 Tuesday, November 17	Wednesday, November 18 Thursday, November 19
Grades 3, 4 & 5 English Language Arts	Monday, April 26 – Friday, April 30	Monday, May 3 – Wednesday, May 5
Grades 3, 4 & 5 Mathematics	Wednesday, May 5 – Tuesday, May 11	Wednesday, May 12 – Friday, May 14
Grade 4 Elementary - Science Written Test	Monday, June 7	Tuesday, June 8 Wednesday, June 9
Grade 4 Elementary - Science Performance Test	Wednesday, May 26 Thursday, May 27	Friday, May 28

Appendix D

**ARLINGTON CENTRAL SCHOOL DISTRICT**

Canterbury Plaza  
696 Dutchess Turnpike  
Poughkeepsie, NY 12603

Superintendents' Office	Business Office	Personnel
Office (845) 486-4460		Office (845) 486-4450
(845) 486-4459 Special Ed Office		
(845) 486-4494		

**SEXUAL HARASSMENT**

The Board of Education is committed to safeguarding the right of all members of the school district community to an educational and work environment that is free from all forms of sexual harassment. To this end, the Board prohibits all forms of sexual harassment on school grounds, school buses, and at all school - sponsored activities, programs, and events including those that take place at locations outside the district. Sexual harassment does not only depend upon the offender's intention but also upon how the target perceives the behavior or is affected by it. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from peers as well as supervisors.

Therefore, the Board prohibits all unwelcome behaviors of a sexual nature, which are either designed to extort sexual favors, or which have the purpose or effect of creating an intimidating, hostile, or offensive environment. The Board also prohibits any retaliatory behavior against complainants or any witnesses.

In order for the Board to effectively enforce this policy and to take prompt corrective measures, it is essential that all victims of sexual harassment and persons with knowledge of sexual harassment report the harassment immediately. The district will promptly investigate all complaints of sexual harassment, either formal or informal, verbal or written. To the extent possible, all complaints will be treated in a confidential manner. Limited disclosure may be necessary to complete a thorough investigation.

If, after appropriate investigation, the district finds a violation of this policy, prompt corrective action will be taken in accordance with the applicable collective bargaining agreement, district policy and state law.

The Superintendent of Schools is directed to develop and implement specific procedures on reporting, investigating and remedying allegations of sexual harassment. In addition, training programs, for example workshops, shall be designed to avoid sexual harassment. Such procedures are to be consistent with any applicable provisions contained in the district's collective bargaining agreements and the state laws.

This policy shall be posted in a prominent place in each district facility and shall also be published in student registration materials, student, parent and employee handbooks, and other appropriate school publications.

Ref: Education Amendments of 1972, Title IX U.S.C. & 1681, Title VII of Civil Rights Act (1964), 34 CFR & 100 et seq.Replaces Policy # 9010.2  
Adopted: December 14, 1999

Appendix E

**ARLINGTON CENTRAL SCHOOL DISTRICT**

Canterbury Plaza  
696 Dutchess Turnpike  
Poughkeepsie, NY 12603

Superintendents' Office  
(845) 486-4460

Business Office  
(845) 486-4450

Personnel Office  
(845) 486-4459

Special Ed Office  
(845) 486-4494

Dear Parent/Guardian:

The purpose of this letter is to inform you that under the "Parents' Right to Know" as required by the No Child Left Behind legislation that was approved by Congress in the winter of 2002, you are hereby notified that you may request information regarding the professional qualification of your child's classroom teacher(s) and support staff. If you so choose, you may request information related to the following areas:

- (a) Whether the teacher has met the State qualification and licensing criteria for the grade level and subject areas in which the teacher provides instruction;
- (b) Whether the teacher is teaching under emergency or other provisional status through which State qualification and licensing criteria have been waived;
- (c) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field discipline of the certification or degree; and

- (d) Whether the child is provided services by teaching assistants, and if so, their qualifications.

You are also entitled to receive information on your child's level of achievement in any of the State academic assessments. This is typically done through a mailing by the school when the results from the State assessments are available.

Please be assured that the District recruits and employs highly qualified professionals to work with all children in your child's school and that the program received by your child is of high quality.

Please feel free to contact me if you have any questions regarding the above.

Yours truly,

**Heather H. Ogborn**  
Principal

**My  
S. O. S. (Student Organization Sheet)  
Page**

West Road Phone Number – 845-635-4310  
Health Office – 845-635-4306

Website:  
<http://www.teacherweb.com/NY/Arlington/JDWR>  
IntermediateSchool

Child's Name \_\_\_\_\_

Phone numbers of students in my child's class are:

Child's PIN Number for Lunch is \_\_\_\_\_  
Checks payable to 'Arlington School Lunch Fund'

Name	Phone Number
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Child's Bus Route is a.m. \_\_\_\_\_ p.m. \_\_\_\_\_

Child's Teacher Name is \_\_\_\_\_

Child's Room Number is \_\_\_\_\_

Gym is on \_\_\_\_\_

Library is on \_\_\_\_\_

Art is on \_\_\_\_\_

Music is on \_\_\_\_\_

Chorus is on \_\_\_\_\_

Best way to reach the teacher is:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Band/Orchestra rehearsal (Grades 4 & 5)  
days are \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

School Store day is on \_\_\_\_\_

**My  
S. O. S. (Student Organization Sheet)  
Page**

West Road Phone Number – 845-635-4310  
Health Office – 845-635-4306

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<http://www.teacherweb.com/NY/Arlington/JDWR>  
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_____	_____
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_____	_____
_____	_____

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Child's Teacher Name is \_\_\_\_\_

Child's Room Number is \_\_\_\_\_

Gym is on \_\_\_\_\_  
Library is on \_\_\_\_\_  
Art is on \_\_\_\_\_  
Music is on \_\_\_\_\_  
Chorus is on \_\_\_\_\_

Best way to reach the teacher is:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Band/Orchestra rehearsal (Grades 4 & 5)  
days are \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

School Store day is on \_\_\_\_\_



Reason for Absence Note

Date \_\_\_\_\_

Dear School Nurse,

\_\_\_\_\_ is returning

to school, after being absent on \_\_\_\_\_

because \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Optional contact number

This note will be kept in student's health folder per NY State Education Law. Use of this form is optional but a note must ALWAYS be provided. You may copy this note as needed.

Reason for Absence Note

Date \_\_\_\_\_

Dear School Nurse,

\_\_\_\_\_ is returning

to school, after being absent on \_\_\_\_\_

because \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Optional contact number

This note will be kept in student's health folder per NY State Education Law. Use of this form is optional but a note must ALWAYS be provided. You may copy this note as needed.