

August 1, 2011

Dear Parents,

I hope you are all having a safe and relaxing summer. As we plan for the fall, I need to collect some information from you for your child's/children's classroom(s). Attached you will find a form to complete with your contact information in order to make a class list for each classroom. This information is optional and will only be shared within each classroom for school purposes.

You will also find information regarding our buddy family program. This is a nice way for our new and seasoned families to get to know each other as well as share information and answer questions regarding our school.

Please complete the attached form and return it by August 26, 2011. The room parents will then share the class lists within each classroom so that everyone can communicate easily regarding any special events such as holiday parties, field trips, or other special events.

If you have any questions, please let me know. I appreciate your help and look forward to a wonderful school year!

Sincerely,

Cathy Santoro

Room Parent Coordinator

Class List Information

Family Name: _____

Mother's Name: _____

Father's Name: _____

Home Address: _____

Home Phone: _____
(please indicate if your number is listed or unlisted)

Cell Phone: _____

Email: _____

Names and Grades of Children:

Name _____

Grade: _____

Name _____

Grade: _____

Name _____

Grade: _____

Name _____

Grade: _____

Name _____

Grade: _____

(over)

Buddy Families

Buddy families are available to welcome and acclimate new families to our St. Martin de Porres family.

- If you are a new family and would like a “buddy family,” please check here_____
- If you would like to be a “buddy family,” please check here_____

Your signature indicates that the information provided here can be compiled into a class list and given to families in your child’s grade. Also, your contact information can be given out to a “buddy family” if you indicated above.

Signature_____