

Dear Parents,

In order to show our appreciation for all of the hard work that (**Teacher's name**) does throughout the year for our children, we would like to ask for a monetary donation to purchase (**indicate type of gift, i.e. gift cards, etc.**) for a class Christmas gift.

We understand that this is a difficult time of year trying to make ends meet, so please understand that this is an optional donation and any amount is appreciated!

Please send in your donation with your child's name on the envelope to the attention of (**NAME**) by (**DATE**).

Thank you for all that you do to support PJPII and our children!

Sincerely,

Homeroom Parents
(list names below)