



Charleston County School District Orange Grove Elementary Charter School

2011-2012 Acceptable Use Policy

Internet—Terms and Conditions of Use

Define a Purpose for Internet Use: All use of the Internet during school hours must be in support of education and research and consistent with the educational objectives of the school district. Users must have a well-defined, documented reason for accessing the Internet. No "surfing" is allowed. "Surfing" is the term for unstructured searches, or just exploring to see what is out there. Students must have a topic, or subject, to be researched; and it must be directly related to a given assignment from one or more teachers. There should be adult supervision while any student is researching on the Internet.

Maintain Network Etiquette (sometimes called "Netiquette"):

- Be polite. Do not send abusive or threatening messages to others.
 - Do not swear or use vulgarities or other inappropriate language.
 - Do not send credit card numbers, bank account numbers, social security numbers, personal addresses, or personal phone numbers across the Internet.
 - The Internet is not a secure or private means of communication; you never really know who else may be "listening in." People who operate the system have access to all mail. Messages relating to, or in support of, illegal activities may be reported to the authorities.
 - Do not disrupt network communications. Disruptions would include downloading large files, sending mass e-mail messages, transmitting virus routines, or annoying other users.
 - All information accessible via the network should be assumed to be private property of the person presenting the material.
1. **Acceptable Use:** The purpose of NSFNET (National Science Foundation NETWORK), which is the backbone network to the Internet, is to support research and education in and among academic institutions of the U.S. by providing access to unique resources and the opportunity for collaborative work.
 2. **Privileges:** The use of the Internet is a privilege, not a right, and inappropriate use will result in the cancellation of the privilege. (Before students log on to the Internet, they will be part of a discussion with a CCSD/Orange Grove Elementary Charter School teacher pertaining to the proper use of the network.) Any misuse of the Internet will result in disciplinary action by an administrator in the school/district.
 3. **Security:** Security on any computer system is a high priority, especially when the system involves many users. If a user feels he can identify a security problem on the Internet, he must notify a system administrator or the District Internet Coordinator. Do not demonstrate the problem to other users. Do not use another individual's account without written permission from that individual. Attempts to log on to the network as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Internet.
 4. **Denying Access:** If a parent or guardian is uncomfortable with the option of his or her child(ren) accessing the Internet, the student(s) may be assigned to a different activity when classmates are using the Internet. That decision may be indicated in the parent signature part of the Student Technology Use Agreement: the student(s) will then be assigned an alternate activity.
 5. **Disclaimer:** Charleston County School District/Orange Grove Elementary Charter School makes no warranties of any kind, whether expressed or implied, for the service it is providing. Charleston County School District/Orange Grove Elementary Charter School will not be

responsible for any damages suffered while using the Internet. This includes loss of data resulting from delays, nondeliveries, misdeliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. Charleston County School District/Orange Grove Elementary Charter School specifically denies any responsibility for the accuracy or quality of information obtained through its services.

6. Filtering and blocking internet sites is in response to the need to meet federal requirements such as the CIPA (Child Internet Protection Act). CIPA is a federal law that requires schools to protect students from inappropriate content on the internet. The technology of Internet filtering software is not guaranteed. Anything that is brought to our attention will be addressed immediately.

I have read and understand the rules and requirements for accessing information on the Internet. I agree to abide by the rules and I further understand that any violation of the rules is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked for the remainder of the year. School disciplinary and/or appropriate legal action may be taken.

Student's Signature

Parent's Signature

Internet and Media Release

Orange Grove Elementary Charter School celebrates and shares our achievements with the community. The relationship with the community supports and enhances your child's education. We want to celebrate your child's achievements; showcase our school; and share work created by students and staff. Our teachers would like to add students' photos, writing and/or art work on our school home page. Some of these documents may be located on the World Wide Web (WWW) and can be seen throughout the world by people with access to the WWW through the Internet. Below is a parental consent form requiring permission for your child's photos, writing and/or art work to be posted on our website. For security reasons **only first names of students** will be used. Orange Grove Elementary Charter School's website can be accessed at <http://www.ogecs.com>.

Orange Grove Elementary Charter School is a member of Artsonia.com (www.artsonia.com), the largest online student art museum. Artsonia showcases artwork from thousands of schools around the world. Artsonia's goals are to help develop students' pride and self-esteem, increase their multicultural understanding through art and involve parents and relatives in student education and accomplishments. One of the most exciting features about being published on Artsonia's Art Museum is that friends and family can leave a nice comment for the artist and become a fan club member of the artist. As a security feature, Artsonia requires the parent to pre-approve all comments before they are posted on the website. This is one of many examples of how important your child's safety and privacy are to Artsonia

In accordance with our school policy, we need your permission before we can showcase your child's artwork on our school's [Artsonia](http://www.artsonia.com) web gallery. The permission will cover their tenure at our school. This is a unique, safe and exciting educational opportunity for the students. Let's join the hundreds of thousands of other famous child artists on the Internet!

Orange Grove Elementary Charter School often has the opportunity for positive media coverage of special events in the life of our students while they are at school or are participating in school sponsored events. The school district encourages media coverage so that the citizens of Charleston County may learn about the awards and accomplishments of the students. With your permission, your child may be included in such media activities at Orange Grove Elementary Charter School. This coverage may include still photographs, articles in newspapers and educational literature, videotapes and audio recordings.

Disclaimer:

As you are aware, there may be some dangers associated with the posting of information on a web site. Access to the Internet does not allow us to control who may view information. The law requires that we ask for your permission to use information about your child. We will not release any personal information without your written consent. If you wish to change this agreement, you may do so at any time by contacting Sharon Fisher Sharon_fisher@ogecs.com and we will make the necessary changes.

By signing the permission form below you agree that your child may be included in all of the following activities which may be published on teacher/school websites and/or in local newspapers and television broadcasts:

- Photos
- School projects
- Art work posted on Artsonia
- Videos
- Local Newspaper Articles
- WTMN News
- Terrific Kids
- Educational Literature
- Audio Recordings

___ I give permission to have my child included in these activities.

___ **I do not give permission** to have my child included in any of these activities. I understand checking this part of the letter that my child will be excluded from any media covered activities (photos, public and internal videos, media coverage).

Student's name _____

Teacher _____

Parent's Signature _____

Date _____

Parent-Teacher Email Communication

Teacher parent communication is an important element to the educational success of our students. As technology progresses, our staff has become aware of the efficiency and benefits of electronic mail as a valuable communication tool. It is important to remember however, that email is not always a completely secure or confidential method of communication. We would like to make e-mail available as another way for parents to communicate with their child's teachers where appropriate. This includes school and classroom newsletters, homework assignments, performance updates, announcements, and events. We respect the fact that privacy laws must be maintained, especially as they relate to student records. We will not send any student information via e-mail unless we have a signed permission form from a parent/legal guardian. If your e-mail address changes, you are required to fill out and sign an updated form before we send information to the new address. Remember, parent emails are confidential. Do not share, sell, or use school email addresses for personal use. To insure privacy, please use Bcc (blind copy) for any bulk emails that are sent.

***No more than 2 email addresses per family will be permitted.

___ I grant permission for information regarding my child to be sent to me via e-mail, at the following e-mail address (es):

Student's Name _____ Class _____

Parent/Legal Guardian's Signature: _____ Date _____