How to Make a Name Step Book

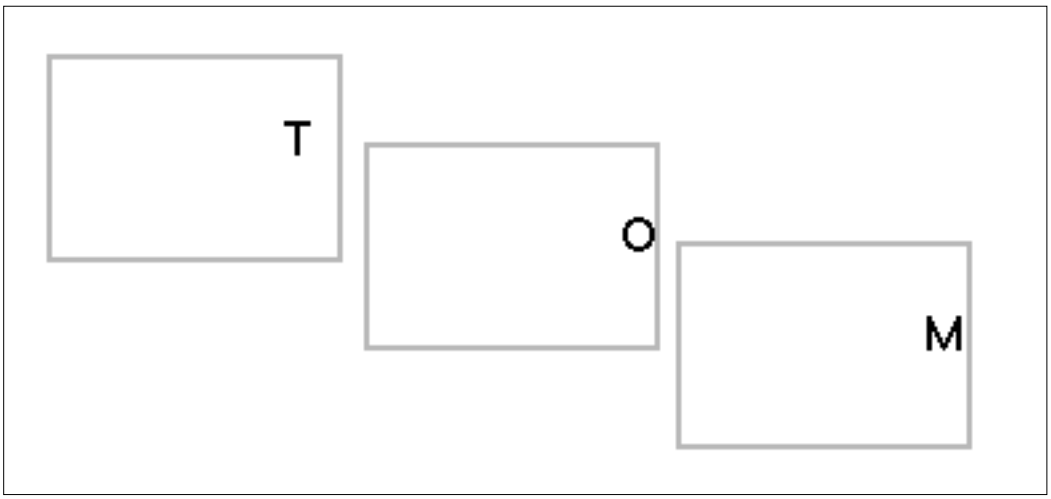
Go to AppleWorks - Word Processing.

Go to File Page Setup, Select Landscape.

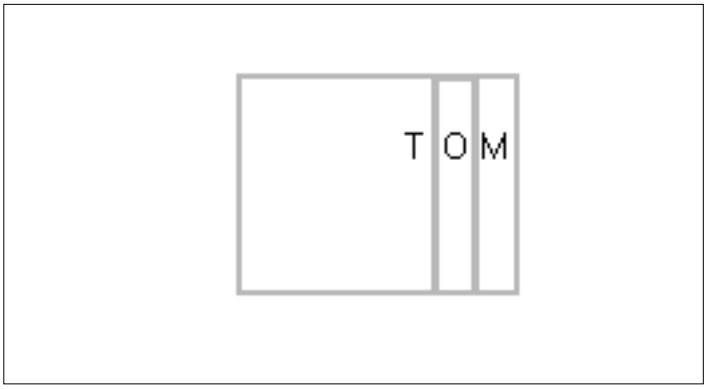
Click on the align Right button.

Change the Size to 48 pts. or larger.

Place one letter on a page, then hit Enter for a new page.



You can print the pages or add a paint window for students to add pictures or words that start with the letter on that page. Place the pages on top of each other. Make sure the letter on each page shows. Then fold the pages in half and staple them together.



Cathy Chavez, Instructional Technology Trainer, YISD, cchavez95@aol.com